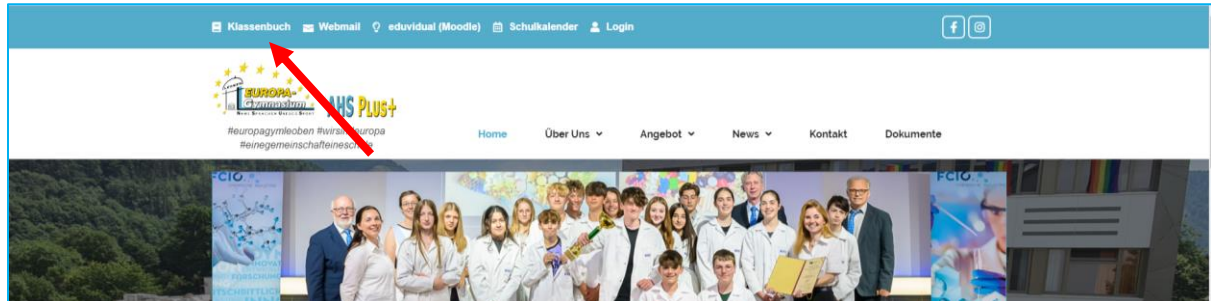


# Registration for a consultation

## WebUntis-Class Book/Klassenbuch

1. Go to our home page ([www.europagymleoben.at](http://www.europagymleoben.at)) and click on "Klassenbuch" in the upper left corner.



2. Log in with the access data of your child.

WebUntis Login

OIDC Anmeldung

oder

Benutzername  
Nachname.Vorname

Passwort  
Kennwort, wie in der Schule

Login

[Passwort vergessen?](#)

3. Click on "Consultation hours" (Sprechstunden) in the left menu.

WebUntis  
BG/BRG Leoben  
Moserhofstr.7a

Heute

Übersicht

Mitteilungen

Mein Stundenplan

Weitere Stundenpläne

Abwesenheiten

Hausaufgaben

Klassendienste

Prüfungen

**Sprechstunden**

Schüler  
Schüler\*in

Abmelden

Sprechstunden

Klasse: 5A  
05.04.2021

Schule: +43 (0)5/0248 031 DW 100

Ihre Anmeldungen

| Lehrkraft               | Datum     | Zeitraum           | Std. | Reum     | E-Mail Adresse            | Freie Termine |
|-------------------------|-----------|--------------------|------|----------|---------------------------|---------------|
| ALFORT BETTINA          | Di 05.04. | 08:40 - 09:30      | 2    | Aula     | albe@europagymleoben.at   | ●             |
| BOECK MONIKA            | Do 08.04. | 08:40 - 09:30      | 2    | PH-Kab.  | boec@europagymleoben.at   | ●             |
| BRANDL EDITH            | Do 08.04. | 09:45 - 10:35      | 3    | Dir.     | bran@europagymleoben.at   | ●             |
| DEL NEGRO CLAUS         | Fr 09.04. | 08:40 - 09:30      | 2    |          | delc@europagymleoben.at   | ●             |
| DIETHART SIGRID         | Do 08.04. | 09:45 - 10:35      | 3    | BesprVT  | diet@europagymleoben.at   | ●             |
| DOYLE MAEVE             | Fr 09.04. | 09:45 - 10:35      | 3    | Aula     | doyl@europagymleoben.at   | ●             |
| ECKER LAURA             | Fr 09.04. | 08:40 - 09:30      | 2    | Konf.    | eckl@europagymleoben.at   | ●             |
| ECKERT CHRISTINA        | Fr 09.04. | 10:45 - 11:35      | 4    | ME-Kab.  | eckc@europagymleoben.at   | ●             |
| EDELSBACHER PAUL        | Di 05.04. | 08:40 - 09:30      | 2    | Konf.    | edel@europagymleoben.at   | ●             |
| FALINSKI THOMAS         | Fr 09.04. | 10:45 - 11:35      | 4    |          | falt@europagymleoben.at   | ●             |
| FREITAG MICHAELA        |           | Nach Vereinbarung! |      |          | frem@europagymleoben.at   | ●             |
| GRAF-ALTHON CHRISTOPHER | Mi 07.04. | 09:45 - 10:35      | 3    | BIO-Kab. | graa@europagymleoben.at   | ●             |
| GUSCHLBAUER DOMINIK     | Fr 09.04. | 08:40 - 09:30      | 2    | GWK/GSK  | guschl@europagymleoben.at | ●             |

45 Elemente

On the right side you see the teachers of your child. Those whose office hours are still in the same week are highlighted in blue.

The green dot means that there are still free dates available.

4. Click on the green dot behind the teacher to book an appointment.

The screenshot shows a window titled "Anmeldung zur Sprechstunde" with a close button (X). On the left, there is a grey sidebar with the following information: "Lehrkraft: FALINSKI" and "E-Mail Adresse: fah@europagymleoben.at". The main area contains a table of available time slots under the heading "Klicken Sie auf einen Termin, um sich anzumelden:". The table has two columns: time slots and availability. The 11:05 - 11:15 slot is highlighted in pink and has a green dot and an "Anmelden" button. Below the table is a "Nachricht" section with a text input field and a green checkmark icon. At the bottom, there are three buttons: "Speichern" (green), "Abbrechen" (grey), and "Abmelden" (red). A character count "Noch mögliche Zeichen: 156" is visible above the "Speichern" button.

| Termin        | Verfügbarkeit                                      |
|---------------|--|
| 10:45 - 10:55 | frei   |
| 10:55 - 11:05 | frei   |
| 11:05 - 11:15 | frei <span style="color: green;">●</span> Anmelden |
| 11:15 - 11:25 | frei   |
| 11:25 - 11:35 | frei   |

In the "Message" section you can leave a note what you want to talk about.